

Equipment Specialist I

Job ID
REQ-10035891
Jan 17, 2025
Singapore

About the Role

Key Responsibilities:

- Execution of all assigned manufacturing activities according to production schedule and in compliance with the valid GMP, work, operating, environmental and safety instructions and guidelines
- Batch record review on time
- Proper and timely cleaning, preparation and sterilization of the production equipment and production rooms
- Responsible for production area housekeeping (cleaning, tidiness, 5S)
- Sampling, aliquoting, distribution and performing of in-process controls
- Manage the consumables supply necessary for the proper functioning of operations (e.g. filters, resins, connections, bags, reagents, gas, WCB)
- Daily checks of manufacturing equipment, support devices and rooms
- Independent execution of complex setups and changeover of machine components / format parts
- First level support in case of any equipment issue
- On-the-job Equipment Operator Training

Essential Requirements:

- Minimum Diploma in Engineering or Sciences
- Proficient in English
- No prior experience needed but would be an added advantage
- High level of conscientiousness and care (documentation, order and cleanliness in the workplace)
- Technical and Processes/Products understanding and troubleshooting

Desirable Requirements:

- Team player with good team spirit
- Constructive way of working, flexibility, solution orientated, responsibility for your own work, deep understanding of quality

Why Novartis: Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

You'll receive: You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>.

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

Innovative Medicines

Location

Singapore

Site

Tuas South Avenue

Company / Legal Entity

SG12 (FCRS = SG012) Novartis Singapore Pharmaceutical Manufacturing Pte Ltd

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work

No

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