

# Global Digital FRA Automation Lead

Job ID

392838BR

Jun 20, 2024

India

## About the Role

Location: Selangor, Malaysia (alternate locations : Hyderabad & Prague)

About this role: The Global Digital FRA Automation Lead is in the Digital FRA team, responsible for contributing to the Novartis automation portfolio through building compliant automations to quality standards, methods and governance. This role is driving automation initiatives, creating awareness and embedding innovation across the organisation and enabling the FRA community to implement automations and to collaborate on relevant initiatives.

### Key Responsibilities:

- Implement the global Digital FRA strategy for enabling citizen automation
- Be a subject matter expert on the automation lifecycle and related applications
- Be a great partner with key business collaborators at all levels to support identification and bring together new process automation opportunities for evaluation
- Work with Digital FRA SPOCs and DDIT (e.g. Content and Automation Services) to develop the process automation design, ensure business inputs are secured as needed throughout the development lifecycle, owning more broad and complex processes.
- Development and ownership of required documentation during automation lifecycle ensuring approvals and regulatory and quality standards are met.
- Ensure necessary change management activities are planned and delivered alongside the automation, working closely with key collaborators.
- Curating, plan and deliver Automation technology/software training
- Support on the job coaching and training new developers, when required
- Collaborate with FC&C and Auditors on compliance topics
- Sponsor and/or lead automation projects
- Review and make decisions on use cases ideated by NOCC and Countries

### Essential Requirements:

- University level degree Finance/Accounting or any related field.
- Fluent in English both written and spoken, excellent communication skills. Other languages are a plus.
- At least 10 years of relevant experience, including at least 4-5 years of experience in specially in Robotic and Cognitive Automation (RCA), solution design and development and delivery of automations
- Experience in significant process improvement projects, business modelling and financial reporting and accounting processes
  
- Proficient knowledge and experience in the automation lifecycle of other maturing or emerging RPA and ETL technologies: for example Power Automate Desktop, Power BI Query, Alteryx and DataIKU.

- Expert knowledge and experience in the automation lifecycle of Alteryx and/or Power Automate Desktop.
- Experience in curating, planning and delivering Alteryx and/or Power Automate Desktop training.
- Proficient knowledge and experience in the automation lifecycle of other maturing or emerging automation technologies: for example Power Platform, Appian, Alteryx, DataBrew

#### Why Novartis:

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us!

Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

You'll receive: You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

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If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

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## Role Requirements

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

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Division

Finance

Business Unit

Corporate

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

MY01 (FCRS = MY001) Novartis Corporation (Malaysia) Sdn. Bhd. (19710100054)

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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2. <https://www.novartis.com/about/strategy/people-and-culture>
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