

# Executive Director, Portfolio Policy

Job ID  
REQ-10027583  
Nov 25, 2024  
Switzerland

## About the Role

### Key Responsibilities:

- Represent Novartis externally in TA-specific fora and trade association working groups, with an expectation of leadership and agenda setting.
- Develop and implement transformative policy solutions with focus on key brands and priority markets.
- Drive portfolio policy for the assigned TA and identify key policy priorities aligned with strategy and priorities for the NVS portfolio
- Lead early portfolio scanning process with Strategy & Growth for assigned TA and develop policy strategies and solutions for key in-market and launch assets in alignment with International TA. Partner with cross-functional Teams (e.g. V&A, patient advocacy, communications, medical, healthcare systems) to support design and implementation of policy strategy for assigned TA and to prepare favorable market conditions for priority pipeline assets.
- Align with regions (Europe, APMA, LaCan) and direct reporting countries (US, CN, JP) on local policy priorities for TA.
- Articulate priority policy asks for advocacy activities in regions and key countries across the portfolio and align with regional PA Portfolio Advocacy leads to drive regional and local execution of advocacy activities in the TA. Provide TA-specific thought leadership and insights for GPA-led engagements supporting healthcare system & policy change.
- Develop policy resources, coordinate global events and build coalitions within the TA and align and support implementation of deliverables with cross-functional advocacy partners.
- Based on a strong external network, build policy partnerships and coalitions as required. Provide policy thought leadership for Global Public Affairs led engagements that support healthcare system and policy change conducive to the Novartis portfolio.

### What you'll bring to the role:

#### ESSENTIAL CRITERIA:

- Extensive experience in life sciences policy and/or related fields, incl. policy focused patient advocacy.
- Established, public leadership position in TA-related trade association working group and/or public fora, media.
- Extensive experience in healthcare related roles, preferably focused on pharmaceutical policy.
- Experience representing the pharmaceutical industry in policy environment, with track record of measurable business impact with business and organizational awareness, enterprise perspective.
- Experience with designing and executing market shaping strategies across multiple geographies.
- External orientation, with a strong external network and excellent interpersonal and partnering skills.
- Strategic sense and understanding of portfolio and commercial strategy development, ideally in assigned

TA.

- Ability to collaborate and work effectively in a global matrix organization; to prioritize & maximize resources with excellent people & communication skills and Executive presence.
- Fluency in English.

#### DESIRABLE CRITERIA:

- Master's degree in relevant discipline / Advanced degree (PhD, MBA, or equivalent) in Pharmaceutical Sciences, Health Economics, Public Policy, or a related field.

Why Novartis? Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

#### Accessibility and accommodation:

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to [inclusion.switzerland@novartis.com](mailto:inclusion.switzerland@novartis.com) and let us know the nature of your request and your contact information.

#### Join our Novartis Network:

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

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## Role Requirements

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Corporate  
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Site  
Basel (City)  
Company / Legal Entity  
C010 (FCRS = CH010) Novartis International AG  
Functional Area  
Communications & Public Affairs  
Job Type  
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Employment Type  
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Shift Work  
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