

# Logistic Specialist

Job ID  
REQ-10026024  
Oct 28, 2024  
Poland

## About the Role

### Key Responsibilities:

- Ensure high standards of customer satisfaction and customer service levels.
- Support and maintain processes in the CPO for effective supply chain management. Ensure processes are appropriately documented, followed and periodically reviewed. Apply and align supply parameter policies within the CPO based on Company and local policies.
- Deliver inventory reductions, driving down stock turns to the lowest sustainable level.
- Support the implementation of the conditions and processes in which products are stored, handled, and distributed according to Novartis and local GMP standards by following local and Global policies and by meeting local regulatory requirements.
- To manage inventory to assure the appropriate stock level,
- Support the achievement of supply chain performance, strategy, objectives, and initiatives effectively within the organisation to ensure the motivation and alignment of supply chain management and other functions in the achievement of Company and functional objectives.
- Master data management.
- Develop and maintain strong working relationships with key CPO stakeholders. Support CPO in the development of the business and protection of the Company's assets and reputation.

### Essential Requirements:

- University degree in life science, engineering, business or relevant experience.
- Minimum 1 - 3 years relevant professional supply chain/logistics experience ideally gained in the pharmaceutical, Bio-Pharma or similar industries.
- Sound experience in working with SAP.
- Excellent command of English and Polish language.
- Good analytical skills.
- Demonstrates exceptional performance in time-sensitive situations
- Thrives in a fast-paced work environment
- Ability to operate in a global matrix environment.

### Desirable Requirements:

- SAP knowledge.

The position is a temporary role.

You are kindly invited to submit your application in English language.

## Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

You'll receive:

You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Join our Novartis Network:

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

## Role Requirements

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

Innovative Medicines

Location

Poland

Site

Warsaw

Company / Legal Entity

PL03 (FCRS = PL003) Novartis Poland Sp. z o.o.

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Temporary (Fixed Term)

Shift Work

No

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