# 🕛 NOVARTIS

# Senior Vendor Program Manager

Job ID 392790BR May 20, 2024 India

## About the Role

Major accountabilities:

- Contribute to various operational aspects of assigned clinical trials /projects, under appropriate oversight responsible for certain areas of trial site selection, activation, enrolment, resource allocation, timelines and budget commitments are delivered per established trial objectives -Might be involved in various operational excellence activities like process improvement or other line function initiatives.
- · Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt -Distribution of marketing samples (where applicable)

Key performance indicators:

- Timely, efficient and guality execution of trials and trial related activities within assigned clinical program(s) within budget, and in compliance with quality standards.
- Adherence to Novartis policy and guidelines and external regulations.

Minimum Requirements: Work Experience:

- Critical Negotiations.
- Operations Management and Execution.
- Collaborating across boundaries.
- Financial Management.

Skills:

NA.

Languages :

• English.

#### **Role Requirements**

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

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**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <u>https://www.novartis.com/careers/benefits-rewards</u>

Division
Development
Business Unit
Innovative Medicines
Location
India
Site
Hyderabad (Office)
Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited
Functional Area
Research & Development
Job Type
Job Type Full time
Full time
Full time Employment Type
Full time Employment Type Regular
Full time Employment Type Regular Shift Work

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## Senior Vendor Program Manager

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